



Poverello House

Job Description

Title: MAP Point Navigator

Hours: Full-Time (40 hours weekly, non-exempt)

Reports To: MAP Point Coordinator

Purpose: MAP Point Navigators are responsible for providing comprehensive linkage plans, advocacy, community-based resource referrals, and crisis intervention for clients. MAP Point Navigators work collaboratively with community partners and faith-based supports for the long-term sustainability of wellness and recovery for clients.

Job Responsibilities and Duties

- Provide navigation services, practice diversion tactics, implement linkage and housing plan, and administer Community Screening Tool
- Coordinate and partner with community resources to promote well-being and self-sufficiency
- Maintain a working knowledge of available community resources
- Gather required client documentation, perform timely data entry, and complete progress notes
- Enter data into the Homeless Management Information System (HMIS), Community Screening Tool, and Poverello House tracking systems
- Evaluate and adjust linkage plans as needed
- Link clients to transportation services through MAP Point driver or bus tokens as needed
- Attend meetings as scheduled
- Other duties, as relevant and assigned by Management

Qualifications

- GED or High School diploma is required
- AA degree in social work or human services-related field preferred.
- Adept in MS Office (Excel, Word, and Outlook)
- Skilled at working with diverse populations and engaging clients
- Ability to communicate professionally and with integrity
- Ability to manage and prioritize multiple tasks under pressure
- Ability to work independently or as a member of a team

Compensation

- \$18.00 per hour
- Grant Term: April 1, 2022, to March 30, 2023
- Paid vacation (accruals dependent upon time served)
- 9 paid holidays, Birthday holiday, paid sick time (per applicable laws, plus accruals)
- Medical/Dental/Vision Benefits for employee and dependents

- Retirement benefit through SIMPLE IRA plan with 3% employer match
- Life insurance plan benefit

If interested in the position, please send a resume to PovHR@poverellohouse.org.
No Phone Calls Please